

## Welland Valley Cycling Club

Minutes of Committee Meeting

Monday 24 February 2020

Held at Kibworth Grammar School Hall

Members present:

Jon Durnin (chairman), Stuart Dawkins, John Welsford, Rob Moore, Kevin Nicholls, Dave Birch, Chris Dainty, Phil Rayner, Lorna Marlow and Claire Moore.

Also present: Mark Chapman for item 4.

- 1) Apologies had been received from Tim Smith, Adrian Killworth and George Barnett.
- 2) Minutes of the Committee meeting on 6 January 2020 were approved.
- 3) Matters arising
  - 3.1 The leisure wear is due to be delivered to Jon later this week.
  - 3.2 Stuart has still to book the venue for the AGM. **(Action: Stuart)**
  - 3.3 Jon intends to host a meeting of all of the Club's official coaches to discuss priorities, etc. **(Action: Jon)**
  - 3.4 There has been a good take-up of volunteering for Marshalling slots via SignUp Genius. A further call to action to fill in the remainder might be required around the end of March. **(Action: Chris to inform Stuart)**
- 8) Youth Development
  - 8.1 Item 8 was taken early as Kevin had to leave the meeting in good time.
  - 8.2 Kevin reported that the Whizz Kids season had started well with typically 20-25 at each session, slightly up on last year. The calendar for the year is pretty much complete.
  - 8.3 Lorna and Kevin are liaising on the potential use of electronic membership forms. **(Action: Lorna & Kevin)**
  - 8.4 Ian Mansfield was delighted to receive his Life Membership at a recent Whizz Kids event.
  - 8.5 Jon reported that all is in hand for the support for Dom Switzer as part of the Youth Development Programme, with details to be confirmed for Harry Khalid. Jon has also spoken to Luke Jones' parents about possible forms of support for Luke's racing, with Luke receiving a bursary of £15 per month towards his BC Development Programme activities. All three will also receive a free polo or youth hoody.
  - 8.6 Chris is preparing a Facebook post to call for members for the Young Members' Panel. He will follow this up and ensure suitable DBS checking, etc, with view to Chris and Sophie Alexander hosting the first meeting around Easter. **(Action: Chris)**
- 4) Sportive
  - 4.1 Mark reported that preparations were the Sportive were well in hand. The website is up and running. 100k and 60k road routes are planned; 100k, 60k and 30k off-routes are planned.
  - 4.2 The potential commercial sponsors for the event did not follow up their inquiry.

- 4.3 The Committee agreed that funds could be used for Facebook boosts for the event. Chris and Mark will liaise re posters/flyers. **(Action: Chris & Mark)**
- 4.4 The Committee thanked Mark and the other volunteers for the good progress on this.
- 5) Awards Dinner 2020
- 5.1 The venue had been booked for 28 November 2020.
- 5.2 It was agreed to keep the basic format as last year, including the set menu. Communications would make clear that the meal is sold 'as is', with the Club having no ability to order different menu choices.
- 5.3 Claire, Chris and John agreed to organise, calling in other volunteers as needed.
- 5.4 Lorna will research options for taking payments electronically at the same time as orders are made. **(Action: Lorna)**
- 5.5 The Dinner will be on the next Committee agenda. **(Action: Stuart for agenda)**
- 6) Use of Google forms
- 6.1 This item had already been covered in discussions above.
- 7) Off-road Secretary's report
- 7.1 Adrian was an apology for the meeting and had sent Jon a written update for the Committee.
- 7.2 Adrian has identified helpers to set up the off-road sections of the Sportive.
- 7.3 Adrian is happy to be a Committee member for the Leicestershire Cyclo-Cross League.
- 7.4 Mrs Craven has asked George for some of the Club's stuff at Misterton to be tidied up.
- 7.5 Kevin Mills is now doing Level 2 Coaching qualifications. Once he is qualified, this will make running the updated 'Muddy Marvels' more straightforward. These events will be run to BC-recommended ratios of coaches-to-riders.
- 7.6 Adrian and Kevin Mills will be putting together a Cyclo-Cross Sub-Committee to co-ordinate the organisation of future events.
- 9) Road Race secretary's report
- 9.1 Rob reported that the WVCC-hosted first NCRA race had gone well, with five Club members racing.
- 9.2 Phil noted that the upcoming La Fleche Waltonne race had been subscribed twice-over within two hours of registration going live.
- 9.3 Jon and Stuart had met with Harborough District Council earlier today, notably re the possibility of a cycle racing facility being included in the East Lutterworth development. The meeting had gone well. British Cycling are being asked for technical specifications for a road racing track, and the Council will produce some estimated costings for upgrading existing plans to meet those specifications.
- 9.4 Discussions have been held with Rowland Summerlin about the best way to run the Club-only races later in the year. British Cycling are also being spoken to about this.
- 9.5 Chris confirmed that the Club would not be able to use Stoughton airfield for the races. He would speak again to Bruntingthorpe. **(Action: Chris)**

9.6 It was agreed that a final decision on the Club-only races needs to be made at the May Committee meeting. **(Action: Stuart for agenda)**

9.7 Chris agreed to add an encouragement to join British Cycling to the Club Welcome Pack. **(Action: Chris)**

10) Time trial secretary's report

10.1 Tim was an apology for the meeting and had provided a written report to Committee members.

10.2 Tim has proposed that the Lead Marshall at each event be responsible for an on-the-day dynamic risk assessment of each TT and to fill in the relevant form. It was agreed that this take place and that the final decision on any safety mitigations would be with a Committee member present at the event.

10.3 Tim has ordered Club-branded Hi-Viz jackets.

10.4 All traffic counts have been completed. The Kibworth course passed, but only just. It is likely that this course may become unusable in future years.

10.5 The Committee agreed the following protocol should Club TT events have to be cancelled... If a TT is cancelled, an attempt will be made to find a replacement date, but that is not guaranteed. In the event that two or more events in a Series are cancelled, the Committee may redefine the number of events which qualify for that event. The Committee's decision on both these issues is final.

11) Treasurer's report

11.1 John had circulated the accounts as at 31 January 2020. Whizz Kids balances were £1,298.31. Youth Development balances were £4,318.99 and the Club's general balance was £10,423.89.

11.2 The Club can now accept card payments at events, although it was suggested that Members continue to bring cash as a back-up until the system is properly bedded in and mobile phone reception checked. A Club mobile phone is being sourced for this purpose and to be an emergency contact number for TT race days.

11.3 John noted that during February the Club had bought the new gazebo, the Hi-Viz jackets and new feather flags.

11.4 The Committee thanked Mike Smith for his work on the design for the new gazebo.

12) Membership Secretary's Report

12.1 John had circulated an update on the Club's membership as at 24 February 2020. At that date, the Club had 165 members, compared with 150 at the same time the previous year. New membership applications continue to rise at this time of the year, with over 100 2019 members who have not yet replied to the reminder to renew membership.

13) Communications Team report

13.1 Chris reported that there is a continuing refreshing of pictures on the website.

- 14) Correspondence  
14.1 Nothing to report.
- 15) Any Other Business  
15.1 Jon has drafted an update re the Youth Development Programme stating that members interested in this Programme should contact the Road Race Secretary or a Club Coach in the first instance.  
15.2 The Committee approved an e-bike policy which Chris had drafted.  
15.3 It was noted that British Cycling does not have a trans-gender policy, it currently follows the policy set out by UK Sport. CTT does have such a policy which would apply to WVCC's TT events.  
15.4 It was noted that Tim and Lucy Smith's sponsored tandem ride from Lands End to John O'Groats would include a social event at Pitsford. A number of Club members intend to ride some way with Tim and Lucy and attend the event.  
15.5 The Committee thanked Jon for organising the Club Night on First Aid, which had gone well. It was possible a similar event would be repeated in July. (**Action: Jon**)  
15.6 It was noted that a WVCC 'village' was planned for the 24-hour Mountain Mayhem event, 19-21 June 2020.  
15.7 It was noted that one of the WVCC radios no longer works. The Committee approved Phil buying a replacement from Club funds. (**Action: Phil**)

Meeting closed at 9.20 pm

Next meeting: Monday 11 May 2020

Stuart Dawkins 16/04/20



11 May 2020