

## Welland Valley Cycling Club

Minutes of Committee Meeting

Monday 3 September 2018

Held at Kibworth Grammar School Hall

Members present:

Jon Durnin (chairman), Stuart Dawkins, Sophie Alexander, John Welsford, Bill Barrie, Claire Moore, Rob Moore, Phil Rayner, Kevin Mills, Kevin Nicholls and Dave Birch (President).

- 1) Apologies had been received from George Barnett, Andrew Weatherby and Chris Dainty.
- 2) Minutes of the Committee meeting on 2 July 2018 were approved.
- 3) Matters arising
  - 3.1 Claire informed the Committee that John Welsford now has the items of donated kit which have not been distributed to members via the lottery. Some of these may be suitable for prizes at the Awards evening.
  - 3.2 Jon has spoken with Dean Barnett about the documentation needed for Club Mark re-accreditation, this will be on the next meeting agenda. (**Action: Stuart for agenda**)
  - 3.3 Simon Ward has started coaching qualifications. Lorna Marlow has deferred this until her work commitments have been clarified.
  - 3.4 The regional CTT Committee had declined the Cranoe Hill Climb course for a night-time event. Phil will speak to Nick Sharpe at CTT to see whether there is any possibility of the insurance covering this for 2019. (**Action: Phil**)
  - 3.5 John had circulated a paper covering how the club might support international achievement by members. The paper was accepted with a few clarifications:
    - Phil will provide a list of bodies other than UCI to which the policy might apply (**Action: Phil**)
    - It should be clear that if the event requires qualification then that qualification should be met (ie the purpose is to exclude people who attend a World event from a reserve list).
    - The paper should make clear that the whole process is ultimately at the discretion of the Committee.
    - John will make these amendments and, once done, that will be appended to these minutes (see **Appendix** attached).
  - 3.6 It was agreed that Jon should contact Martin Webster to congratulate him on his recent winning of the Over-50s National Criterium Championship at Rockingham, and to discuss the possibility of a national jersey. (**Action: Jon**)
  - 3.7 It was agreed that a 'Welcome Pack' leaflet would be produced for new club members. Claire will liaise with Chris on this. (**Action: Claire & Chris**). Kevin N agreed to consider whether a similar item would be useful for Whizz Kids. (**Action: Kevin N**)

- 4) Kit Officer
- 4.1 Jon reported that Carl Roberts wished to stand down as Kit Officer. The Committee agreed that he and Annette had done a great job on this, including the hand-over to a new supplier. Jon will formally thank them both. **(Action: Jon)**
- 4.2 Jon had circulated a proposal which removed, in effect, the need for a Kit Officer, with John acting as a client directly with the club's supplier – Vanelli (ie club member Hans Van Nierop). The Committee agreed this arrangement in principle, with Jon and John to liaise with Hans as appropriate to make it happen. This liaison to include more detail on how the issue of 'stock' would be handled. **(Action: John)**
- 4.3 There is no intention to change the current arrangement for Whizz Kids kit.
- 4.4 It is intended that there will be a new Kit Window in early October – enabling new items of kit to be displayed at the AGM. Vanelli are moving to a new supplier and, in recognition of this, a one-off 10% discount is being proposed.
- 5) Committee Membership
- 5.1 Stuart had circulated a list of current Committee members and other Officers who are approved at the AGM. Jon asked that if anyone wished to stand down from the Committee, to discuss it with him. The item will be re-visited at the next Committee meeting, in time for the AGM on 30 October. **(Action: Stuart for agenda)**
- 6) Club Calendar
- 6.1 It was agreed that the bringing forward of the posting of the Club Calendar and membership forms to early January had worked well and should be repeated in 2019.
- 6.2 Chris will be organising the time trial programme dates for 2019.
- 6.3 It was agreed that the road race events should follow the usual pattern (ie NCRA, Fleche Waltonne, AA Brown Engineering and Duncan Murray Wines events).
- 6.4 Given the change of ownership of Rockingham Speedway, the organisation of next year's club races should be discussed at the next meeting agenda, as well as organisation for the Sportive. **(Action: Stuart for agenda)**
- 6.5 A more substantive discussion of the Calendar will be on the next agenda. **(Action: Stuart for agenda)**
- 7) Race organiser's responsibilities
- 7.1 The recent court case involving the unfortunate death of a spectator at a mountain bike event in Wales was discussed, noting that all three defendants – BC, the race organiser and the marshall – had been acquitted.
- 7.2 It was noted that the relevant club members are well versed in the risk management process and that the club has an excellent record in, for example, ensuring that all marshall posts are manned.
- 7.3 Kevin M agreed to investigate further what formal training and support is available for race organisers – notably for Off-road races. **(Action: Kevin M)**
- 8) Trophy and insurance update
- 8.1 Stuart has organised the Trophy Sub-Committee with the relevant people meeting for Monday 24 September 2018.

- 8.2 Jon will arrange purchase of the required new trophies, liaising with George  
**(Action: Jon/George)**
- 8.3 John is continuing the process of reconciling the actual trophies owned with those covered by insurance. **(Action: John)**
- 9) Awards evening
- 9.1 It was noted that the date and venue for this year's awards evening is already in place: Saturday 24 November 2018 at Kilworth Springs.
- 9.2 It was agreed that the basic format would be the same as last year.
- 9.3 Claire will speak to Dean Barnett re him being Master of Ceremonies and re a possible guest speaker. This item should be on the next Committee agenda. **(Action: Stuart for agenda)**
- 9.4 John noted that the funds raised at last year's dinner had not yet been paid to the Air Ambulance. **(Action: Claire/John)**
- 16) Youth Development secretary's report
- 16.1 This item was taken early in the meeting, as Kevin N had to leave the meeting before it was due to finish.
- 16.2 Kevin N noted that the programme of Whizz Kids activities has continued. Attendance has been patchier than usual with, for example, a low turn-out on the date that coincided with the recent Castle Classic event, which include youth races.
- 16.3 The new Whizz Kids venue at Foxton Locks has been used and had worked well.
- 16.4 Youth member from Kettering CC joined the recent events at Rockingham speedway, which had boosted the numbers there.
- 16.5 Kevin N left the meeting at this point.
- 10) Treasurer's report
- 10.1 John had circulated a summary of the club's financial position as at the year end, ie 31/08/18. The Deposit Account has a balance of £15,021.35. The additional current account balances (net of un-presented cheques) were £3,351.56. Whizz Kids balances were negative at (£192.27). Youth Development balances were £4,357.49 and the Club's general balance was £14,207.69.
- 10.2 It was noted that around £2,000 would need to be paid from these balances for items such as CTT levies.
- 10.3 The final accounts will need to be approved by the Committee at its next meeting, prior to them going to the AGM. John will progress this, liaising with Adrian Killworth. **(Action: John)**
- 10.4 It was agreed that Youth Development funds be used to cover the negative Whizz Kids position at the year end.
- 10.5 It was agreed that the request for voluntary donations from members for next year be for Whizz Kids rather than Youth development.
- 10.6 John noted that he has now set up an asset register for the club.
- 11) Membership Secretary's report
- 11.1 John had circulated an update on the number of club members at 31/08/18, noting that the total number of members is 254. The paper also noted the year end membership numbers for recent years, as follows:

| Year end | Total club members |
|----------|--------------------|
| 2012     | 205                |
| 2013     | 226                |
| 2014     | 239                |
| 2015     | 196                |
| 2016     | 206                |
| 2017     | 229                |
| 2018     | 254                |

11.2 The Committee noted the very positive contribution of recent marketing initiatives and the organisation of the Club Runs in boosting membership numbers to such healthy levels.

11.3 The Committee also wished to thank all concerned (notably Chris in his absence) for the success of the recent Rocky Races club events, which had introduced a considerable number of members to road racing.

12) Web Secretary's Report

12.1 The Committee approved the annual subscription to the SignUp Genius software and congratulate Sophie on the introduction of this, which had been a great success for organising the marshalling rota.

12.2 Sophie will organise the usage of Google Drive for Committee members. This can initially be used to store 'static' documents, but, assuming it goes well, could potentially be used in future for papers for Committee meetings. **(Action: Sophie)**

12.3 Sophie raised the possibility of using a phone app for storing emergency contact numbers of riders, for use at Club Runs. She will investigate this further. **(Action: Sophie)**

13) Off-road Secretary's report

13.1 The first round of the Leicestershire Cyclo Cross League will be held later this week.

13.2 As well as the Club's Misterton event, Dean Barnett is also separately promoting a Mountain Mayhem event for 2019.

13.3 The Wednesday evening Muddy Marvels cyclo cross training events start soon. These are being independently run by Dean Barnet and are not 'official' club events. It was agreed that wording around this would be clarified in, for example, the Club Calendar, but that the club should continue to make members aware of the events for information. **(Action: Stuart for Calendar)**

14) Time trial secretary's report

14.1 Chris was an apology for the meeting.

14.2 Dave noted that the WVCC-promoted Open event had gone well on the previous Saturday.

14.3 The number of participants at Club TT events had increased this year.

14.4 It was noted that the levy for TT events would increase from 2019. It was agreed that this increase would be passed on to entry fees for events.

- 15) Road Race secretary's report
- 15.1 Phil noted that the road race season was almost finished. The Duncan Murray Wines Road Races had gone well, with excellent feedback received from participants and from the Women's Team Series.
- 15.2 Club member Michael Burke is getting very close to becoming an Elite rider this year – which would be a major achievement for a Club member.
- 17) Correspondence
- 17.1 Stuart had sent a letter of thanks to Duncan Murray for the sponsorship of the road races. He will also send a thank you letter to Martin Brown of AA Brown Engineering re their sponsorship of the AA Brown Road Race. (**Action: Stuart**)
- 18) Any Other Business
- 18.1 Chris intends to produce another e-newsletter soon, Committee members were asked to suggest items for this. (**Action: all**)
- 18.2 It was agreed that in 2019 there should be 'semi-regular' club nights, based around a different theme for each one
- 18.3 It was agreed to provide a paid-for Facebook Boost for the Club Audax (**Action: Sophie**)
- 18.4 Phil agreed to organise a risk assessment for the Ride for Rosemary routes. (**Action: Phil**)
- 18.5 Sophie agreed to organise a Christmas event, similar to last year's which had gone well. (**Action: Sophie**)
- 18.6 Dave noted that very few club members rode in Open TT events. It was agreed that more marketing of Open TT would be helpful, beginning with the e-newsletter. (**Action: Dave to liaise with Chris re suitable wording**)
- 18.7 Stuart had circulated details of BC Club Run leader training events, noting that none of them were in England at present.

Meeting closed at 9.45pm

Next meeting: Monday 8 October 2018 – ***this is a change of date from that originally planned!***

Stuart Dawkins 07/09/18

## **Appendix**

### **Payment of senior members' entry fees by the club**

#### **INTRODUCTION**

This note sets out the club policy for supporting senior members entering world championship events.

#### **Why?**

Members who represent the club at a recognised world championship event add value to the club and this should be recognised by providing support for the entry fees.

#### **What is covered?**

**All recognised World Championships.** If the event requires qualification this policy applies only for those who qualify directly for the event and does not cover those who enter an event as a reserve.

#### **Benefits**

Individuals may claim for any entry fees for events within the scope of this policy. The maximum amount in total that will be paid by the club will be £300. If the aggregate of all individual claims exceeds £300 the amount paid to each claimant will be reduced on a pro-rata basis.

The Committee may also choose to reward success by paying for jerseys for those club members who win National and World Championship titles.

#### **Process of claiming**

All claims must be made by individuals at the same time for a calendar year.

Claims should be made for a calendar year and must be made by 28 February the following year. Claims are only valid if the individual is a first claim member throughout the year to which the claim relates. They must also be a first claim member at the date of claim and at the date of payment. Payment will be made by 31 March.

#### **Interpretation and changes to policy**

The decision of the committee on the interpretation of this policy, the eligibility of a claim and the amount to be paid is final.

This policy can be reviewed and amended by the committee at any time but must be replaced with a new policy if the club's free cash, as defined by the Treasurer, falls below £1500.

#### **Under 18s**

The club's existing policy to support all whizz kids/juveniles/juniors for all entry fees for regional/national events from the youth development fund will continue unchanged.

John Welsford

8 September 2018