

Welland Valley Cycling Club

Minutes of Committee Meeting

Monday 14 May 2018

Held at Kibworth Grammar School Hall

Members present:

Jon Durnin (chairman), Stuart Dawkins, Sophie Alexander, John Welsford, Bill Barrie, Chris Dainty, Claire Moore, Rob Moore, Phil Rayner, Kevin Nicholls, Andrew Weatherby, George Barnett.

Also present: Dean Barnett

- 1) Apologies had been received from Kevin Nicholls and Dave Birch.
- 2) Minutes of the Committee meeting on 26 February 2018 were approved.
- 3) Matters arising
 - 3.1 It was confirmed that a new gazebo has been purchased. The Committee thanked Rob, Claire and George for progressing this.
 - 3.2 It was confirmed that club-branded bike bottles had been purchased. The Committee thanked Rob and Claire for progressing this.
 - 3.3 Claire reported that the vast majority of items in the lottery for the MRM-donated kit have been claimed. Any un-claimed after a further chase will be put back into the lottery process. **(Action: Claire)**
 - 3.4 There are still outstanding items on the process of repairing club trophies and getting new ones **(Action: Jon)**.
 - 3.5 The Trophy sub-Committee meeting later in the year needs to be arranged. **(Action: Stuart)**
 - 3.6 A statement about responsibilities for insurance on club rides is now on the website. Rob also confirmed that Neil Doherty is happy to be a nominated ride leader when required.
 - 3.7 It was agreed to add an agenda item to a future meeting re how to progress the idea of 'Contribution to the Club' awards. **(Action: Stuart for agenda)**
- 4) Clubmark – including Club Development Plan
 - 4.1 Dean reported that the club requires Clubmark accreditation by British Cycling every three years. Whilst much of the accreditation concerns activities with young people, the process applies to the whole of the club. As in 2015, Dean is leading on this, with a view to completion by the beginning of July.
 - 4.2 As part of this, Jon had circulated in advance a draft Development Plan for the club, which would become part of the Clubmark application process. A copy of the draft plan is at **Appendix 1**.
 - 4.3 Looking at each of the recommendations in the draft Plan in turn, including the nominated Committee members responsible for each:

- 4.3.1 (Club membership): This objective was amended to “continue to increase overall membership and increase retention of members”.
- 4.3.2 (Widen diversity): Agreed.
- 4.3.3 (Provision for young riders): Agreed.
- 4.3.4 (Coaching provision): Agreed. It was agreed to include a call for new coaches in the forthcoming e-newsletter. (**Action: Chris**)
- 4.3.5 (Involving club members): Agreed. It was agreed to consider further how to engage with members, including the possibility of some form of online ‘suggestions box’. (**Action: Jon, Stuart, Sophie**)
- 4.3.6 (Good partners): Agreed.

5) GDPR Update

- 5.1 The latest GDPR advice clarified that a membership organisation can hold personal information on members for the purposes of the running of the organisation. This is all that WVCC uses such data for. Stuart reported that by the time GDPR is implemented, 25 May 2018, a new version of the club mailing list would be created which solely include current club members. Other mailing lists will be deleted.
- 5.2 John reported that the spreadsheet Membership database is now password protected.
- 5.3 There was a discussion about how long paper records, for example signing on and consent forms for events, should be held. Subsequent to the meeting, advice on this has been received from CTT. (**Action: Stuart for agenda**)
- 5.4 In due course, Sophie will look at whether there are suitable cloud-based solutions for the Membership database. (**Action: Sophie**)

6) Misterton Madness 2018

- 6.1 Dean noted that the club’s Misterton Madness cyclo-cross event had been held as part of the West Midlands Cyclo-cross league for 15 years, before being run as part of the Central League last year.
- 6.2 The Leicestershire Cyclo-Cross League is now becoming well-established, and last year some 50 WVCC members took part in Leicestershire events, 4 in Central and 1 in West Midlands. In discussion with the West Midlands League, whose events were becoming increasingly over-subscribed, it has been agreed that WVCC will sponsor two events, each of which will be run either for the Leicestershire League or the Central League. One event will be held on 21 or 28 October 2018, the other on 20 or 27 January 2019.

7) Update on Sportive preparations

- 7.1 Kevin M noted that arrangements for the Sportive were going well, with sufficient volunteers available. With a week to go until the event, over 150 riders had signed up (Post Script: over 330 riders eventually took part).
- 7.2 Sponsorship amounting to a value of £4,500 had been received, with any surplus over costs being donated to MacMillan.
- 7.3 The Committee thanked all those involved in organising this important event.

- 8) Club Run
- 8.1 There was a discussion on the Club Run process, noting that arrangements were far better established than had been the case when the issue was raised at the last-but-one AGM.
- 8.2 It was noted that a Fast Club Run happens every week. Attendance varies depending on riders' racing commitments, but has generally been good.
- 8.3 It was confirmed that there is a Steady Club Run every week. It was agreed that there could be scope for two Steady Club Runs each week – one 'steadier' than the other.
- 8.4 It was agreed that the leader of each Club Run would be publicised in advance each week to ensure club members are confident that the ride is occurring. (**Action: Chris**)
- 8.5 It was agreed that from the first Sunday in July 2018, the Fast and Steady Club Runs would each start at 9.15am. This would simplify things by having only one start time, and allow for people to judge, depending on who turns up, which ride would be best for them. (**Action: Chris and Rob to publicise**)
- 8.6 There was a discussion about the role of the separate Ladies ride. It was agreed to put the issue of the Club Run on the next meeting agenda to include this point. (**Action: Stuart for agenda**)
- 9) Treasurer's report
- 9.1 John had circulated a summary of the club's financial position as at 31/04/18. The Deposit Account has a balance of £15,013.19. The additional current account balances (net of un-presented cheques) were £2,569.30. Whizz Kids balances were £183.96. Youth Development balances were £4,476.05 and the Club's general balance was £12,922.48.
- 9.2 John commented that a reconciliation of club kit had taken place and a refreshing of the asset register is in hand.
- 9.3 John and George will meet to discuss trophy insurances. (**Action: John & George**)
- 10) Membership Secretary's report
- 10.1 John had circulated an update on the number of club members at the end of April 2018, noting that the total number of members is already one higher than at the beginning of the year.
- 11) Web Secretary's Report
- 11.1 It was noted that ca £100 would be spent on advertising for the Sportive.
- 11.2 Sophie will investigate the best way to add a search facility to the club website. (**Action: Sophie**)
- 12) Off-road Secretary's report
- 12.1 It was noted that the FNSS mountain bike races had begun.
- 12.2 Jon noted that he and Dean are in continuing discussions about the best way to obtain effective insurance arrangements for the Cyclo-Cross Skills sessions. Dean also noted that there is some doubt about the likely venue for these sessions this year.

- 13) Time trial secretary's report
- 13.1 The TT season is now well under way and attendances have been good.
- 13.2 The SignUp Genius software was working well for allocating and managing marshalls.
- 13.3 The 'Have a Go' TT had to be cancelled due to snow, but would be slotted in at some later point in the year and advertised accordingly.
- 13.4 It was agreed that Chris could spend up to £200 on producing graphics of the marshalling points for each of the routes used by the club.
- 13.5 For clarification, it was agreed that only active Family members are required to meet the marshalling commitments. So, for example, spouses who are part of a Family Membership but who do not get involved in club events are not expected to marshal any events – although they would be very welcome to do so!
- 13.6 Chris has contacted other local clubs about the possibility of extending the format of the Rockingham speedway events. The conclusion was that we would continue much as last year, but have a further discussion at the next Committee meeting, including a discussion about what to do about the Rockingham awards.
(Action: Stuart for agenda)
- 14) Road Race secretary's report
- 14.1 The re-arranged Fleche Waltonne event had been a success.
- 14.2 The upcoming AA Brown event looks as though it will have a full field.
- 14.3 The Duncan Murray Wines Road Races are now live on the BC website, although – as often is the case – there have been very few entries so far. The WI have been asked to provide catering for these races, as last year. Claire had spoken to the WI about the detail of this. It was agreed that we would publicise the fact that money for refreshments would go to Guide Dogs or the Blind, that pricing be £1 for tea/coffee and £1.50 for cake, and that the club would subsidise the provision of free tea/coffee and cake for marshals.
- 14.4 Andrew noted that Rockingham Forest may not wish to sponsor the two-day event after this year. He agreed to research further what might be involved in running such an event. **(Action: Andrew)**
- 14.5 It was agreed that John and Phil would liaise to buy suitable flashing lights for cars for use in road races, to prevent reliance on those owned by NCRA. **(Action: John & Phil)**
- 15) Youth Development secretary's report
- 15.1 Kevin N was an apology for the meeting. In his absence, Dean noted that events have gone well so far.
- 15.2 It was noted that the event planned for 14 July 2018 would have to be cancelled due to diary clashes with coaches.
- 16) Correspondence
- 16.1 Jon noted that he had written to thank club member Mike Smith for the various work he has done designing things for the club.

17) Any Other Business

17.1 Dean suggested that Youth Development funds might be used to buy Whizz Kids members a WVCC-branded bike bottle. This was agreed. **(Action: Dean)**

17.2 It was agreed, subject to finding suitable volunteers, that the inter-club TT will include the provision of some food and drinks, noting that whilst it is sponsored by WVCC this year it is taking place at Rockingham's club house. **(Action: Chris)**

17.3 Chris reported that he had researched further the idea of an evening hill climb at Cranoe. A formal police road closure would cost £400. However, he had spoken to each of the local residents on the strip of road and concluded that they would be supportive of the idea and that there was little or no traffic on that road in the evening. It was agreed that the event should be planned to go ahead, subject to the usual police and CTT approval. **(Action: Chris)**

17.4 Andrew noted that the Rockingham Forest two-day event had used Accredited marshalls, who had been impressive.

17.5 Sophie noted that she is organising a 'social' event to include participation in the Peak District Sportive in September.

17.6 The Committee had sent a card and flowers and best wishes for a speedy recovery to Annette Roberts, who has been very active in managing the kit process together with Carl.

Meeting closed at 9.30pm

Next meeting: Monday 2 July 2018

Stuart Dawkins 15/05/18