

Welland Valley Cycling Club

Minutes of Committee Meeting

Monday 11 September 2017

Held at Kibworth Grammar School Hall

Members present:

George Barnett (chairman), Stuart Dawkins, Jon Durnin, Claire Moore, Kevin Mills, Sophie Alexander, John Welsford, and Chris Dainty.

In addition, Carl and Annette Roberts attended the meeting, primarily for item 4.

- 1) Apologies had been received from Dave Birch, Kevin Nicholls, Phil Rayner, Bill Barrie and Andrew Weatherby.
- 2) Minutes of the Committee meeting on 8 May 2017 were approved.
- 3) Matters arising
 - 3.1 George will continue to research buying a new club gazebo. **(Action: George)**
 - 3.2 A trailer has been purchased and is being successfully used. It is stored at Misterton. The Committee thanked Jon and George for their work on this.
 - 3.3 Chris confirmed that he plans to have designed a generic 'flyer', copies of which will be included in the annual membership mailing and which will also be suitable for general publicity for the club. **(Action: Chris)**
 - 3.4 The review of club trophies will take place at the next Committee meeting. **(Action: Stuart for agenda)**
 - 3.4 It was agreed that Jon, Chris, Phil and Sophie will bring a proposal to the next Committee meeting re how the volunteering process for marshalling might be updated. **(Action: Jon to organise)**
 - 3.5 Stuart will send a thank you letter to Duncan Murray for the sponsorship of the Duncan Murray Wines Road Races. **(Action: Stuart)**
- 4) Kit ordering
 - 4.1 Carl and Annette had previously circulated a short report on this year's kit ordering, noting that over £10,000 of kit had been order from Vanelli in the year from three ordering windows. All agreed that the process had gone well.
 - 4.2 There was a discussion on the amount of kit the club should hold in stock, noting that the recent order including around £1,000 of stock made up of fast-turnover items such as M or L shirts and bib-shorts. It was agreed that this amount would be monitored with view to changing it if required when kit is next ordered.
 - 4.3 It was agreed that, to aid meeting minimum order requirements, the club should offer two kit ordering windows per year. The first would start at the time of the Reliability Trial, the second in late July. These would be publicised by mass email as well as Facebook and the website, as well as a mention in the official Club Calendar.
 - 4.4 It was noted that Vanelli (ie Hans Van Nierop) is holding some stock of caps and socks, to aid the meeting of minimum order requirements. All items are now being sold through the Kit Officer, not directly from Vanelli.

4.5 It was agreed that there would be a pre-Christmas promotion for selling caps and socks.

4.6 There was a discussion about the kit ordering process for Whizz Kids kit, which is independent of the Kit Officer process. As Kevin N was an apology for the meeting, it was agreed to ask Kevin to update the Committee on this process next time.

(Action: Kevin N)

4.6 The Committee thanked Carl and Annette for their work on managing the kit and for the smooth and successful process this year.

5) Club Calendar

5.1 Stuart noted that the intention was for the Club Calendar to be able to be sent before the end of the calendar year. Accordingly, Chris had circulated a first-draft plan of time trial events for next year and Phil had sent in proposed dates for road races.

5.2 The Committee noted a list of events which would be included in the printed Calendar. The intention is for near-final dates for these to be available by the time of the next Committee meeting. Specific actions agreed included:

5.2.1 The Time Trial Committee will finalise their recommended schedule at their next meeting and circulate the outcome to Committee members.

(Action: Chris)

5.2.2 Stuart will contact Rowland Summerlin re the likely date for an NCRA race, and Jon Miles to see whether there is any flexibility to change the date of the Duncan Murray Wines Road Races to avoid a clash with the main holiday period. **(Action: Stuart)**

5.2.3 Kevin M will finalise the necessary cyclo-cross dates and a proposed date for the MacMillan Sportive (see further discussion below). **(Action: Kevin M)**

5.2.4 George will speak to Mike Vybiral re plans for a 2018 Audax **(Action: George)**

5.2.5 The proposed dates for the Ride for Rosemary, AGM and Reliability Ride to mirror that used this year (noting the Reliability Ride is traditionally the last weekend in January).

5.2.6 It was anticipated that Kevin N would, as usual, provide the schedule of Whizz Kids dates. **(Action: Kevin N)**

5.2.7 John will provide a proposal on club fees and event entry fees, which will be included in the Calendar. It was noted that the Committee supported in principle the idea that events should be free to under 16s. **(Action: John W)**

5.2.8 Chris and Claire will have a separate discussion before recommending the start times for the two Club Runs, noting that a different start time might be used for Summer than for Winter. **(Action: Chris & Claire)**

6) Awards Dinner 25/11/17

6.1 Claire had circulated the menu for the dinner, which looked to be good. The cost per head is £24.95. The Committee agreed that the price should be set at £25. With the number of tickets provided 'free' for sponsors, plus other expenses, this will

result in the Dinner making a loss, but it was felt this is a good use of a modest amount of the club's funds.

6.2 It was agreed that the format will be similar to last year's event, with a few enhancements.

6.3 Claire confirmed that Dean Barnett is happy to be Master of Ceremonies and has lined up two possible guest speakers.

6.4 George noted that he would not be available on the date, so returned trophies will have to be picked up from him beforehand. It was agreed that the website and Facebook would be used to ask for all trophies to be returned no later than the date of the AGM (6 November 2017). Jon Durnin will collect any trophies returned at the AGM.

6.5 It was agreed that proceeds from the raffle would again go to the Air Ambulance

7) Ideas for use of club funds

7.1 It was agreed that Youth Development funds be used to pay the expense of the two club members participating in the national GHS time trial, as proposed in a separate email by Dean Barnett.

7.2 It was agreed that the club would buy three pairs of radios (ie six in all – total cost ca £450) for use at events. Kevin M outlined that the chosen brand meets all BC requirements and is in line with the recommendation from Andrew Weatherby. Kevin M will arrange the purchase and is happy to house the radios. (**Action: Kevin M**)

7.3 Claire noted that she has found a suitable portable bike rack for use outside the café at Welland Park. The Committee agreed that this be purchased for ca £70.

8) Future Club Officers

8.1 Stuart had circulated a table showing current club Officers. It was agreed that there was no need to change the list of Officer posts.

8.2 It was noted that, as ever, the final list of Officers and the named person involved would be agreed by club members at the AGM. The usual request for nominations would be issued prior to the AGM in due course. It is usual for the Committee to provide its own list of nominations. In that context, the following points were noted:

8.2.1 George Barnett intends to step down as Chair. The Committee believes that Jon Durnin would make an excellent Chairman and he is happy to do the role if elected. The Committee also believes that George should remain on the Committee, as is allowed by the constitution which allows up to three Committee members who are not otherwise Officers.

8.2.2 Phil Rayner has indicated he is happy to remain as Road Race Secretary, but suggested that someone more connected with the club run(s) would make more sense as Club Captain. The Committee believes that Rob Moore would be a good candidate and Rob is happy to do the role.

8.2.3 As Club Captain is a Committee role, if the above changes are agreed it would increase the size of the Committee to 13. It was agreed that, at the AGM, a change to the constitution be sought to increase its maximum size to 14, rather than the current 12. (**Action: Stuart**)

8.2.4 It was agreed that Jon Durnin would cease to be Welfare Officer. Chris Dainty is happy to do the role. Chris and Jon will liaise re the hand-over process timing, which involves training for Chris. **(Action: Chris & Jon)**

8.2.5 It was noted that Kath Akoslovski will not be Senior Coach. It was noted that the split into two coaches – one Senior; one Junior – was made recently. Dave Birch would be asked whether he wished to be considered for the role of Senior Coach, if not the club could resort to the previous position of having only one Club Coach, which would be Kevin Nicholls. **(Action: Stuart to talk to Dave)**

8.2.6 It was agreed that there was no need for the election of a Club Vice-Captain: the role is not in the constitution. This year's incumbent is Rob Moore.

9) Treasurer's report

9.1 John had circulated a summary of the club's financial position as at 31/08/17. The Deposit Account has a balance of £20,013.19. The additional current account balances (net of un-presented cheques) were £1,521.24. Whizz Kids balances were £436.13. Youth Development balances were £4,597.05 and the Club's general balance was £16,501.25.

9.2 John will be finalizing the accounts in time for the AGM, as part of this he will require updated position from Carl and Kevin N re kit stock. **(Action: John)**

10) Membership secretary's report

10.1 John had circulated a report on club membership numbers. It was pleasing to note an increase during the year from 206 to 221 members, with the 35 members who had not rejoined being offset by 50 new members.

10.2 There was a discussion of previous club members who chose not to join before August and whether they should have the 'new members' extension of their membership to include the following calendar year. It was agreed that, to qualify for the 'new members' extension, a person would have to have ceased membership for more than one full calendar year.

11) Webmaster's report

11.1 Sophie reported that the website is working well.

11.2 Sophie and John will discuss separately the costs and benefits of using the payment/membership module which is available – at a cost – as part of the software used for the website. It was also agreed that they will agree a suitable modest budget for Sophie to use for Facebook 'boosts' when she views it useful, without having to ask the Committee each time. **(Action: Sophie & John)**

11.3 It was agreed to add a new tab to the website for potential new members for Whizz Kids.

12) Off-road secretary's report

12.1 Kevin M noted that some help was needed for a cyclo-cross event at Misterton on 1 October 2017 – which was not a WVCC promotion. Sophie will arrange for information on this to be communicated. **(Action: Sophie & Kevin M)**

12.2 WVCC-promoted cyclo-cross events are being held on 22 October 2017 for the West Midlands Cyclo Cross League and on 21 January 2018 for the Leicestershire Cyclo Cross League. Both events will include a 30-minute 'taster' event for new riders, which will need to be publicised. The new Leicestershire League now has 157 members, of whom 36 are WVCC members.

12.3 There was a discussion of the success of the Wednesday evening skills sessions, run by Dean Barnett, which are now attracting around 60 participants.

12.4 WVCC will promote one Friday Night Summer Series (FNSS) mountain bike event in 2018. In addition, Dean Barnett will promote one.

12.5 Sophie had circulated a helpful summary of feedback on the WVCC-sponsored MacMillan Sportive, held on 13 May 2017. The event had gone well. It was agreed that WVCC would promote a similar event in 2018, and that there should be a sub-committee set up to oversee its organisation. Kevin M and Sophie will progress this.

(Action: Kevin M & Sophie)

13) Time trial secretary's report

13.1 Chris noted that Kath Akoslovski had left the Time Trial Committee. It was probable that Simon Ward would join, as well as, possibly, Linda Hubbard.

14) Road race secretary's report

14.1 Phil was an apology and there was no update.

14.2 It was noted that the Duncan Murray Wines Road Races had gone ahead and been a success.

14.3 The 'club only' races had gone ahead at Rockingham under the new 'team' format. These had been enjoyed by members, but numbers had been modest. It was noted that Chris had sounded out Kettering and Rockingham cycling clubs to see whether they would be interested in being involved in the 'club only' Rockingham races next year. Chris will update the Committee on this. **(Action: Chris)**

15) Youth Development secretary's

15.1 Kevin N was an apology and there was no update.

15.2 There was a discussion about Committee-member involvement with Whizz Kids, noting that three Committee members would imminently begin to be directly connected with Whizz Kids as a parent/grandparent. It was agreed that Kevin N be asked to update the Committee on the operation of Whizz Kids and how Committee members and other volunteers/parents can get involved. **(Action: Kevin N)**

16) Proposed change of meeting date – to 23/10/17

16.1 ***It was agreed that the next meeting date would be Monday 23 October 2017.***

17) Correspondence

17.1 A letter of thanks had been received from the Air Ambulance for money raised at the 2016 Club Awards Dinner.

18) Any other business

18.1 There was discussion of the public liability insurance status of club events including, inter alia, time trials, road races, cyclo cross races, mountain bike races, the club-only Rockingham races, Whizz Kids, the Sportive, Dean Barnett's skills sessions and club runs. It was agreed that Stuart, Jon and John would set up a small team to research this and come back with recommendations. **(Action: Stuart, Jon & John)**

18.2 It was agreed that an email-able e-newsletter be trialled, probably early in 2018. **(Action: Chris)**

18.3 Claire is now an Accredited Marshall under the BC scheme. It was noted that road racing is increasingly moving to being 'Accredited Marshall only'.

18.4 Kevin M is regularly attending track sessions at Derby organised by Rockingham Forest. He will provide suitable communications for the interest of other members. **(Action: Kevin M)**

The meeting closed at 10.05pm.

Date of next meeting - Monday 23 October 2017 – a change from the previously announced date of 16 October.

Stuart Dawkins 12/09/17