

Welland Valley Cycling Club

Minutes of Committee Meeting

Monday 8 January 2018

Held at Kibworth Grammar School Hall

Members present:

Jon Durnin (chairman), Stuart Dawkins, Sophie Alexander, John Welsford, Bill Barrie, Chris Dainty, Claire Moore, Rob Moore, Kevin Nicholls, Kevin Mills, Phil Rayner and Dave Birch.

- 1) Apologies had been received from Andrew Weatherby and George Barnett.
- 2) Minutes of the Committee meeting on 4 December 2017 were approved.
- 3) Matters arising
 - 3.1 George will continue to research buying a new club gazebo. **(Action: George)**
 - 3.2 The marketing flyer was completed and included in the Club Calendar mailing. It is also being distributed to, for example, local bike shops. The Committee thanked Chris for his work on this.
 - 3.3 The Club Calendars had been posted and responses are already being received for renewed membership. It was noted that around 20 Calendars had been misprinted. These had been identified and the printers are printing replacements.
 - 3.4 Sophie and Kevin N will speak offline re the detail of Whizz Kids activity on the day of the Sportive. **(Action: Sophie and Kevin N)**
 - 3.5 At the time of the meeting Phil had not heard re AA Brown's continuing sponsorship. [Since the meeting, AA Brown have now confirmed another year of sponsorship of the AA Brown Road Race].
 - 3.6 Jon had written to Mark Foskett to thank him for the donation of trophies.
 - 3.7 It was confirmed that the venue for the 2018 AGM has already been booked and agreed that Claire could book the same venue for the 2018 Awards Dinner as was used in 2017. **(Action: Claire)**
 - 3.8 It was agreed that the Trophy Sub-Committee would be convened in February and its outcomes discussed at a subsequent meeting. **(Action: Jon to convene, Stuart for agenda)**
 - 3.9 It was noted that Leicestershire Road Club had moved the date of their 2018 Reliability Ride to the same as is used by WVCC. As a consequence of this, club member Matt Vallins had set up a Facebook Group with the intention of avoiding local clashes of this sort.
 - 3.10 Jon volunteered to be the Lead Organiser for the Reliability Ride later this month, supported by Phil and George. Phil has designed a couple of suitable routes.
 - 3.11 John informed the Committee that the change in bank signatories had been completed.
 - 3.12 Jon had spoken to Carl Roberts and Hans van Nierop re the need for all new items of club clothing to be approved in advance by the Committee. This approach was agreed.
 - 3.13 Rob is still getting information about the possibility of cub-branded bike bottles. **(Action: Rob)**

10) Web Secretary's Report

10.1 It was agreed to take item 10 at this point in the meeting.

10.2 Sophie had received notice from the provider of the Cycling Club software that is used for the WVCC website, that the product would be withdrawn with effect from 9 February 2018. The reasons given were that the product was not making any money and also changes might be required for the introduction of GDPR. The Committee were clear that this unfortunate turn of events was no reflection on the excellent work done by Sophie and others to get the new website up and running so successfully.

10.3 Jon and Sophie had met and mapped out a way forwards to ensure that a fit for purpose website be available in time for 9 February. This would use Wordpress, industry standard software for websites. It was likely to require a budget to aid the design and migration of the site. The Committee agreed that Sophie could spend up to a maximum of £1,000 to this effect.

10.4 Phil noted that club member Lorna Marlow had built the website he uses for his business, in Wordpress. It was agreed that Sophie would talk to Lorna about whether she would be able to do similar work for the club. **(Action: Sophie)**

10.5 It was noted that the principle aim would be to migrate the content before the old site was 'switched off'. Other functionality could be added later. Sophie noted that she may require volunteers to help with the task of migrating content.

10.6 At this point, Jon also raised another item of AOB. He had received an email from Melanie Sheldon, Commercial Director of MRM, a marketing agency. Her employer had been left with a large quantity of cycling-related items which she would like to donate to a local cycling club. The company is based in Market Harborough, so they would like to donate the items to WVCC. The one stipulation is that the items are not to be sold.

10.7 It was noted that there were literally hundreds of items, with a significant value. It was agreed that Jon would accept the offer, on behalf of the club, and the items would – in the first instance at least – be delivered to Claire/Rob's house. **(Action: Jon/Claire)**

4) Update on new Marshaling process

4.1 Information about the new online system for booking Marshaling had only been sent a few days prior to the meeting, but already almost 50 members had successfully used the system.

4.2 It was noted that a small number of club events (eg FNSS and the October Misterton event) had yet to be added to the system.

4.3 It is intended that the next club e-newsletter would be sent mid-February, and Chris would include further reminders about the system, if required. **(Action: Chris)**

5) Update on Insurances Sub-Committee

5.1 Jon and John had met the previous week (with apologies from Stuart).

5.2 Jon summarized the findings to date:

5.2.1 All trophies are insured through a stand-alone policy, although the value of

the cover has not been updated for some time.

5.2.2 Races are covered:

- Time trials by the CTT Levy.
- BC-run Road Races by BC registration.
- LVRC Road Races by LVRC registration.
- Whizz Kids events by BC.

5.3 For Club Runs: individual members who have BC membership at an appropriate level would be covered by their own BC third party insurance. However, BC's cover for the club's liability for Club Runs is less clear-cut. BC stipulates that this only covers the club's liability cover for club members and genuine 'guest riders'. In this context, the implication is that 'guest riders' are those who have not yet joined the club, but genuinely intend to and – in effect – are 'trying out' the Club Run for at most two or three times. Jon will write this up more formally and the Committee can then consider how to take the issue forwards. It was noted that Ratae CC had recently updated their website along similar lines. **(Action: Jon)**

5.4 Other organised rides are covered by the club's membership of We Are Cycling (formally known as CTC).

5.5 Coaching sessions are covered by the individual Coaches' BC registration.

5.6 It was noted that initial discussions had taken place with Dean Barnett regarding his Wednesday Night sessions.

5.7 It was agreed that further research was needed re the Rockingham closed circuit club races. Chris agreed to speak to BC about this, liaising with Phil. **(Action: Chris)**

5.8 The sub-Committee has yet to consider insurance for equipment, an assets register would be developed to determine what items would need to be covered **(Action: John W).**

6) Update on Sportive Preparations

6.1 Kevin M noted that good progress is being made. There is a further meeting of the team overseeing the event next Tuesday. The village halls are booked for refreshments, routes are being worked on, Steve Alden is involved with the Marketing of the event, and Dean Barnett is also putting together an off-road course.

7) Request for investment in floodlights

7.1 Jon had received an email from Dean Barnett in December 2017 discussing a number of things, one of which was the possibility that the club might fund the purchase of floodlights which could be used in evening training sessions and, potentially, elsewhere.

7.2 Following discussions with Dean, it is understood that at some point the evening training sessions are likely to become limited to WVCC members plus those riders specifically introduced to Dean via the BC development programme.

7.3 The likely cost of suitable floodlights would be ca £4,100 – although a discount may be possible via the parent of a Whizz Kids member.

7.4 The Committee agreed, in principle, to support the proposal to invest in eight floodlights. Ahead of making the investment, the Committee has asked that Kevin M, Jon and Dean discuss the proposal in more detail and, in particular, how the training sessions will work going forward regarding the possible restriction in

numbers set out in Item 7.2, above, and how the club can best support Dean re insurance cover for these events from 2018 onwards. (**Action: Jon/Kevin M**)

- 8) Treasurer's report
- 8.1 John had circulated a summary of the club's financial position as at 31/12/17. The Deposit Account has a balance of £15,013.19. The additional current account balances (net of unpresented cheques) were £2,065.54. Whizz Kids balances were a deficit of £86.04. Youth Development balances were £4,444.55 and the Club's general balance was £12,720.22.
- 8.2 It was agreed to consider, at a suitable time, whether some of the funding for the floodlights might come from the Youth Development fund, as many of the attendees at training sessions are younger members.
- 8.3 Chris will prepare a proposal for consideration by the next Committee meeting of some form of kit subsidy for members. (**Action: Chris**)
- 9) Membership Secretary's report
- 9.1 Membership forms had been sent out the previous week, together with copies of the club Calendar and details of the Marshalling sign-up system. This was considerably earlier than in previous years.
- 11) Off-road secretary's report
- 11.1 Kevin M noted that a cyclo-cross event is being held at Misterton on 21 January 2018, which would also include a new 'novices' race.
- 11.2 Kevin M also noted that he would be attending the date-setting meeting for the Friday Night Summer Series (FNSS).
- 12) Time trial secretary's report
- 12.1 Chris reported that HQs have been booked for all 2018 time trial events. Tur Langton Village Hall is not available, so Church Langton Village Hall had been booked instead.
- 12.2 Risk assessment for all courses are being updated, and a new one provided for the new Stockerston 5-mile route.
- 13) Road Race secretary's report
- 13.1 Phil reported that the club's NCRA race was already on the BC website. Preparations for the LVRC and AA Brown races are in progress.
- 13.2 As last year, Phil agreed to help Stuart regarding the registration process for the Duncan Murray Wines Road Race, although it was noted that it would be administratively easier if the financial side was handled directly by Stuart.
- 13.3 It was agreed that the relatively smaller number of road racers active in the club currently meant that there would be no need for 'rationing' of NCRA entrants as had occurred in some previous years.
- 14) Youth Development secretary's report
- 14.1 Kevin N noted that the Whizz Kids Calendar for 2018 was substantively complete, with the dates reflected in the full club Calendar.

14.2 It was intended that the Rockingham Speedway-based Whizz Kids events would be 'Go Race' events and so open to riders from other clubs.

14.3 Dates are in hand for clusters at the Derby velodrome.

15) Correspondence

15.1 It was noted that no-one from the Committee would be attending the NCRA AGM.

16) Any Other Business

16.1 It was agreed that proceeds from the Rollerdom sessions held at Harborough Town Football Club could be donated to the Football Club.

16.2 It was confirmed that the early-payment discount for club membership was for existing club members renewals only, not for brand new members.

16.3 Sophie noted that a questionnaire had been received from the Council re the use of the skateboard park at Welland Park. It was suggested that Sophie talk to Neil Holman about how best to respond to this. (**Action: Sophie**)

Meeting closed at 9.30pm

Stuart Dawkins 27/01/18