

Welland Valley Cycling Club

Minutes of Committee Meeting

Monday 4 December 2017

Held at Kibworth Grammar School Hall

Members present:

Jon Durnin (chairman), Stuart Dawkins, George Barnett, Sophie Alexander, John Welsford, Bill Barrie, Chris Dainty, Claire Moore, Rob Moore and Dave Birch.

In his first meeting as Chair, Jon welcomed Rob Moore to the Committee. Jon then thanked George Barnett for his tremendous service to the club as Chair for over 25 years, thanking him also for agreeing to continue on the Committee and for the other support he gives to the club's activities.

- 1) Apologies had been received from Kevin Nicholls, Kevin Mills, Andrew Weatherby and Phil Rayner.
- 2) Minutes of the Committee meeting on 23 October 2017 were approved.
- 3) Matters arising
 - 3.1 George will continue to research buying a new club gazebo. (**Action: George**)
 - 3.2 The marketing flyer is in hand for circulating with the Club Calendar. (**Action: Chris**)
 - 3.3 Sophie and Kevin N will speak offline re the detail of Whizz Kids activity on the day of the Sportive. (**Action: Claire**)
 - 3.4 The Insurances Sub-group was due to meet the following week. (**Action: Jon**)
 - 3.5 An email had been sent to AA Brown re sponsorship, but no response had been received. The sponsorship position of AA Brown was still unclear. (**Action: Committee**)
 - 3.6 It was noted that the ability to pay the club by PayPal has not yet been switched on. Further research is required.
- 4) Awards Dinner – wash up
 - 4.1 It was agreed that the dinner had been a success, although the large amount of time spent serving the meal meant that it had run slightly longer than desirable. Some 82 people attended, including 11 non-paying guests. The overall loss for the event would be a little over £700, similar to the previous year and in line with plans. It was agreed that discussions on how to improve the event even further could take place nearer next year's date.
 - 4.2 The Committee thanked Claire for her hard work, together with Dean Barnett, to make the event go so well. It was agreed that the same venue would be booked for next year, leaving the date as the same weekend as this year. (**Action: Claire**)
 - 4.3 The Committee also thanked Sophie for creating the Google-based booking form which had helped smooth the administration.
 - 4.4 It was agreed that a letter would be sent to Mark Foskett to thank him for the trophies he donated. (**Action: Jon/Stuart**)

- 5) AGM – wash up
5.1 It was agreed that the AGM had gone well, with attendance in line with previous years. It was agreed that the venue was good and should be used for next year.
(Action: Stuart)
- 6) Club Calendar
6.1 Bill had spoken to Mike Vybiral, who would like the Audax to continue on the equivalent date in 2018 (ie 22 September 2018). Bill volunteered to be event organiser. **(Action: Bill)**
6.2 All other aspects of the draft Calendar were agreed, and it will be produced prior to Christmas for sending out early January as planned. **(Action: John)**
- 7) Trophy Sub-Committee
7.1 Jon set out the three tasks required, namely
- To oversee the repair/refurbishment of existing trophies.
- A one-off Task & Finish Group to recommend to the full Committee on awards and trophies for 2019 and on how best to publicise them. This should produce definitive recommendations by the meeting of 2 July 2018.
- A standing Sub-Committee to recommend to the full Committee each year on who should win each award – notably those which are at the Committee’s discretion.
7.2 It was agreed that the Task & Finish Group would consist of Dave, George, Jon and Claire. **(Action: Jon, Dave)**
7.3 The members of the sub-Committee recommending award winners remains to be agreed. **(Action: Stuart, for a future meeting)**
- 8) Event organisers
8.1 The Audax had now been agreed (see 6.1, above).
8.2 It was noted that Ray Taylor cannot now organise the Reliability Ride in **2018**. It was noted that the event might be organised in ‘shifts’. It was agreed that we might need to email for volunteers. **(Action Jon/Stuart)**
8.3 Rob agreed to organise the NCRA race.
8.4 Phil is happy to organise the LVRC and AA Brown races.
8.5 Stuart is happy to act as lead organiser for the Duncan Murray Wines races, but as previously would require help re certain aspects of setting up the field/BC registration, etc. Stuart agreed to book the hall. **(Action: Stuart)**
- 9) Dates of next year’s meetings
9.1 The Committee agreed the dates circulated by Stuart. These were as follows:
- Monday 8 January
- Monday 26 February
- Monday 14 May
- Monday 2 July
- Monday 3 September
- Monday 15 October

- Monday 3 December

- 10) Treasurer's report
 - 10.1 John had circulated a summary of the club's financial position as at 30/11/17. The Deposit Account has a balance of £17,013.19. The additional current account balances (net of unpresented cheques) were £1,561.07. Whizz Kids balances were £468.11. Youth Development balances were £4,444.55 and the Club's general balance was £13,661.60.
 - 10.2 It was agreed that the mandate for the club bank accounts should be changed to be Jon, John, Stuart and Dave. (**Action: John**)
- 11) Membership Secretary's report
 - 11.1 John had circulated a report on club membership numbers. It was pleasing to note an increase during the year from 206 to 228 members at the end of the year.
- 12) Web secretary's report
 - 12.1 The first club e-newsletter had been sent out and seemed to be well-received by members. The Committee thanked Chris for creating the newsletter and Sophie for arranging circulation. It was agreed that the next one be sent around the end of February. (**Action: Chris**)
 - 12.2 It was agreed that Sophie, John, Jon and Stuart would liaise to decide on whether to implement the club membership module as part of the club website. The cost of this is £5.99 per month. Initially, Sophie and John will discuss. (**Action: Sophie/John**)
- 13) Off-road secretary's report
 - 13.1 Kevin M was an apology for the meeting.
 - 13.2 Jon will check with Kevin M that WVCC is represented at the upcoming FNSS date-setting meeting. (**Action: Jon**)
 - 13.3 Sophie noted that the Sportive Sub-Committee had recently met. Good progress is being made. It was agreed to have Sportive Arrangements on the next meeting agenda. (**Action: Stuart**)
- 14) Time trial secretary's report
 - 14.1 Chris noted that CTT had requested, as usual, risk assessments to be sent for all courses. (**Action: Chris**)
- 15) Road Race secretary's report
 - 15.1 Phi was an apology for the meeting.
- 16) Youth Development secretary's report
 - 16.1 Kevn N was an apology for the meeting.
 - 16.2 Chris also noted that he has been booked onto the Welfare Officer course and is getting DBS clearance.
- 17) Correspondence
 - 17.1 It was noted that an email had been received on the day of the meeting from

Dean Barnett, setting out a number of items to be liaised about in the next year's activities.

18) Any Other Business

18.1 It was agreed that all new club kit items should first be approved by the Committee. Jon agreed to speak to Carl Roberts and Hans van Nierop about this.

(Action: Jon)

18.2 Chris asked that the Committee discuss a discount for kit sales at the next meeting. **(Action: Stuart for agenda)**

18.3 Rob noted that St Neots Cycling Club had bought club-branded bike bottles. He agreed to find more details on these. **(Action: Rob)**

18.4 It was noted that the Committee might want to consider finding out if there were other organisations keen to sponsor the club in some way. **(Action: Committee)**

Meeting closed at 9.05pm

Stuart Dawkins 02/01/18